

# Module 2 Assessment



**Part 1. Create a weekly schedule using the digital template provided.**

- **Your schedule must include at least 3 activities per day.**
- **Your schedule must include class times, study times, and personal activities (e.g., going to the gym, socializing with friends, watching a movie).**
- **Your schedule may also include things like appointments, work shifts, volunteering, and family responsibilities.**

	MON	TUE	WED	THU	FRI	SAT	SUN
6 a.m.							
7 a.m.							
8 a.m.							
9 a.m.							
10 a.m.							
11 a.m.							
12 p.m.							
1 p.m.							
2 p.m.							
3 p.m.							
4 p.m.							
5 p.m.							
6 p.m.							
7 p.m.							
8 p.m.							
9 p.m.							
10 p.m.							

**Part 2. Describe 3 ways using a digital calendar (e.g., Google Calendar or Microsoft Outlook) can help you with weekly scheduling and identify 3 things you will do to enhance your digital security when using a digital calendar. (6-8 sentences total; GRADED)**

**Before submitting your Module 2 Assessment, please complete the Module 2 Pre-Submission Checklist. You will have one chance to submit this assessment. Part 2 will be graded using a rubric. To pass Module 2, you must achieve a minimum score of 50%.**